

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of September 25, 2018
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President Al Leibof called the meeting to order at 7:30 p.m. Other Board members present were Secretary Burnett Tregoning, Scott Noble, Dixon Long and Chuck Oldenburg. Also present: District Manager Bonner Beuhler.

2. Visitors to the Meeting and Open Time for Public Expression: No visitors at today's meeting.

3. Minutes of the Meeting of August 28, 2018: It was M/S Noble/Oldenburg that the minutes of the August 28, 2018 meeting be approved. Motion adopted 5-0.

4. Financial Report and List of Payments to be Approved: It was M/S Tregoning/Long that the warrant list for September 2018 be approved. Motion adopted 5-0.

5. Manager's Report:

a) Managers' Meeting: Managers discussed the progress of the SASM wastewater treatment plant upgrade, the SASM National Pollutant Discharge Elimination System (NPDES) permit renewal and a recent odor complaint. According to SASM, the odor complaint was not the result of any kind of violation.

b) CIWQS SSO Reporting: Bonner reported no spills since last meeting.

c) Certificates of Compliance: Certificates of Compliance were issued to 217 Rhonda Way, 597 Ethel Ave., 32, 125 and 129 Reed St., 201 Chapman Rd., and to 109, 119, 123, 127, 207 and 403 Laverne Ave.

d) Sewer Support Trestle Behind 345 Montford Ave.: Bonner reported that the test boring to determine soil composition and stability was scheduled for September 28. After that date Miller Pacific will move ahead with the design and Request for Proposal (RFP). Bonner is hopeful that we will be able to streamline the bid and construction.

e) Mill Valley EDU Count: Bonner talked with Andrew Poster, Mill Valley Public Works Director, and he expects to hear back from him before the next board meeting.

f) SSMP Audit and Update: Bonner is reviewing and updating the Sanitary Sewer Management Plan (SSMP) per the biannual audit, and expects to have it available for the board at its October meeting.

6. Reports of Outside Meetings:

a) Sewerage Agency of Southern Marin (SASM): Al Leibof reported that the SASM board was brought up to date on construction at the wastewater plant, which is running ahead of schedule. Al noted that work on the new odor scrubbing system, part of the first phase, is being moved up from its original finish date of Spring 2019 to sometime before the end of 2018. The plant has received complaints regarding air quality issues from parents of Middle School children.

b) County Service Area 14 (CSA-14): Burnett Tregoning represented the Sanitary District at the CSA-14 Advisory Board's regular meeting, September 20, at the Homestead Valley Community Center. He brought the CSA-14 board up to date on the Sanitary District's current capital improvement program and heard reports from the Homestead Valley Community Association and the Homestead Valley Land Trust.

7. Unfinished Business: None.

8. New Business:

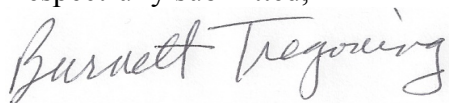
a) Board Member Recruitment: Board member Dixon Long has indicated that he would like to step down in the near future, establishing the need for a replacement. Dixon volunteered to contact a Homestead Valley resident who has expressed interest in serving in the past.

b) 2018 CIP Update and Additional Work: Pacific Trenchless has submitted an invoice for all of the work in the original bid, which now has been completed. Bonner also reported that the company is working on an estimate for the 10-inch section between Melrose and Scott. Also, Bonner is confirming that Pacific Trenchless will honor the bid price on work going forward. Bonner requested authorization for payment of \$10,000 for construction management services for this phase of the project. It was M/S Noble/Dixon to authorize the payment to Bonner in the amount of \$10,000 for management services, and to authorize further work by the contractor bringing the total spent on this Capital Improvement Project to no more than \$1,250,000. Motion adopted 5-0.

9. Director's Open Time: No further comments.

10. Adjournment: There being no further business, President Leibof adjourned the meeting at 8:16 p.m. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., TUESDAY, NOVEMBER 27, 2018