

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of October 23, 2018
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President Al Leibof called the meeting to order at 7:30 p.m. Other Board members present were Secretary Burnett Tregoning, Scott Noble and Chuck Oldenburg. Absent: Dixon Long. Also present: District Manager Bonner Beuhler.

2. Visitors to the Meeting and Open Time for Public Expression: Visiting today's meeting was Homestead Valley resident Rick Montalvan, who is expected to be appointed to replace the retiring Burnett Tregoning on the HVSD Board.

3. Minutes of the Meeting of September 25, 2018: It was M/S Oldenburg/Noble that the minutes of the September 25, 2018 meeting be approved. Motion adopted 4-0.

4. Financial Report and List of Payments to be Approved: It was M/S Noble/Tregoning that the warrant list for October 2018 be approved. Motion adopted 4-0.

5. Manager's Report:

a) Managers' Meeting: Managers continue to discuss the progress of the SASM wastewater treatment plant upgrade, Bonner reported. Also on their docket were the FOG (Fats, Oils & Grease) Program and a notice that the SF Bay Regional Water Quality Control Board is inspecting Alto Sanitary District with an emphasis on capital improvements and capacity assurance.

b) CIWQS SSO Reporting: Bonner reported no spills since last meeting.

c) Certificates of Compliance: Certificates of Compliance were issued to 81 Montford Ave., and 102 and 104 Lehman Lane. A Notice of Non-Compliance was issued to 519 Montford Ave. Bonner reported that, per the owner's request, he has removed the second unit charge from 125 Edgewood Ave. since it is still under construction. He is still requiring them to televise their lateral.

d) Sewer Support Trestle Behind 345 Montford Ave.: Bonner reported that the test boring to determine soil composition and stability was completed on September 28, and that Miller Pacific is moving ahead with the design and Request for Proposal (RFP). Bonner is hopeful that we will be able to streamline the bid and construction process.

e) Mill Valley EDU Count: Bonner is still working on Mill Valley to produce evidence that they are correctly calculating and submitting their annual EDU counts to SASM.

f) Annual and Quarterly EPA Reports: Bonner has submitted the reports to the EPA. A copy of the annual report is included in this month's Board packet.

g) SSMP Audit: Bonner reported that he has reviewed and updated the District's Sewer System Management Plan (SSMP). Additions made included the Lateral Ordinance adopted by the Board in September 2014 (See also New Business).

6. Reports of Outside Meetings:

a) Sewerage Agency of Southern Marin (SASM): Al Leibof reported that SASM continues to work with the Bay Area Air Quality Management District regarding four odor complaints that came from Mill Valley Middle School teachers. According to SASM, operators continue to monitor the perimeter of the plant twice per day and consistently find that there are either no or very negligible concentrations of H₂S (Hydrogen Sulfide) being recorded.

7. Unfinished Business: .

a) Board Member Recruitment: Al Leibof will follow up with Board member Dixon Long, who has indicated that he would like to step down in the near future, to see if Dixon has talked with anybody about the impending vacancy. We may have to announce the vacancy via the community bulletin boards and Homestead Headlines.

8. New Business:

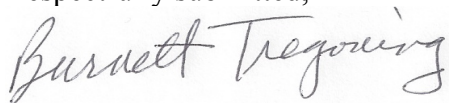
a) Resolution No. 2018-01: A Resolution determining the appropriation of Tax proceeds for the fiscal year ending June 30, 2018. It was M/S Noble/Oldenburg that the resolution as presented by approved. Motion adopted 4-0.

b) Sewer System Management Plan (SSMP) Update. It was M/S Oldenburg/Noble that the SSMP as presented be approved. Motion adopted 4-0.

9. Director's Open Time: Scott Noble inquired about the possibility of obtaining updated maps of the sewer system. Bonner noted that maps are on the website but said he would inquire about costs for new maps for Board members.

10. Adjournment: There being no further business, President Leibof adjourned the meeting at 8:26 p.m. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING IS SCHEDULED
TO BE HELD IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., **TUESDAY, DECEMBER 25, 2018**