

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of January 23, 2018
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President Al Leibof called the meeting to order at 7:32 p.m. Other Board members present were Secretary Burnett Tregoning, Chuck Oldenburg and Scott Noble. Also present: District Manager Bonner Beuhler. Absent: Dixon Long.

2. Visitors to the Meeting and Open Time for Public Expression: There were no visitors to today's meeting.

3. Minutes of the Meeting of December 19, 2017: It was M/S Noble/Oldenburg that the minutes of the December 19, 2017 meeting be approved. Motion adopted 4-0.

4. Financial Report and List of Payments to be Approved: It was M/S Noble/Oldenburg that the warrant list for January 2018 be approved. Motion adopted 4-0.

5. Manager's Report:

a) Managers' Meeting: Subjects discussed included the Sewerage Agency of Southern Marin (SASM) annual report, private lateral replacement update and the SASM meeting in general.

b) CIWQS SSO Reporting: Bonner reported two spills since our last meeting. The first occurred on December 20 from MH 531.03 near 562 Montford Ave. Spill volume was approximately 50 gallons. Bonner noted that this line has been replaced but unfortunately has about a 20 ft. dip in it that has resulted in grease being a problem. He said the line will be placed on a maintenance schedule. The second spill occurred on January 8 from RH 101.01 near 77 Homestead Blvd. Spill volume was approximately 750 gallons.

c) Certificate of Compliance: A Certificate of Compliance was issued to 138 Homestead Blvd. Notice on Non-Compliance issued to 320 Montford Ave. and 370 Ridgewood Ave. Bonner reported that he met with the owners of 301, 302, 303 and 304 Wickham Dr. to discuss the need to replace laterals on a shared line. He noted that 303 Wickham Dr. was issued a Notice of Non-Compliance when the property was sold, and it was determined at the time that 301, 302 and 303 shared the lateral. However, at the meeting it was determined that 305 and 307 also connect. Bonner is working with the homeowners to get everything brought up to District standards. He reported that a similar problem exists with multiple connections to a common line serving 329, 325, 319 and 317 Edgewood Ave.

d) Sewer Lateral and Support Trestle Behind 345 Montford Ave.: Bonner continues to work on this problem. Land Trust officials are in touch with the homeowner regarding their expectations for remediation. Bonner expressed concern about the long-term stability of the slope due to the use of old tree rounds as a makeshift retaining wall. He will contact the homeowner to determine if he plans to carry through with his promise to remove the tree rounds and re-grade the hill.

e) HVSD Cleaning Program: Bonner reported that Roto Rooter continues to clean the Red Section (Southern area of the District). They have cleaned 8,288 ft. of pipe as of the end of December 2017.

f) 2018 CIP Program: Bonner reported that Pacific Trenchless is planning to start the 2018 project in mid-March, which should give them ample time to complete the work prior to road resurfacing planned by the County.

g) Manager's Vacation: Bonner will be on vacation from February 1st to February 11. He will return to his office on Monday, February 12. Johnny Tucker from Richardson Bay Sanitary District will be filling in and carrying the HVSD cell phone.

6. Reports of Outside Meetings:

a) SASM— A management service contract was awarded to Corollo Engineers.

7. Unfinished Business:

a) Mill Valley Refuse Letter: Still nothing new to report.

b) Notice to vacate HVSD office space at SASM Wastewater Treatment Plant. The Community Center has offered a desk in their office but, according to Bonner, it does not appear to be a feasible alternative since the desk would be shared by other community center personnel. Bonner has revamped space in his Stadium Ave. house occupied by his son, which had been used as an office prior to his relocating to SASM in 2009. He plans to relocate in February upon his return from vacation.

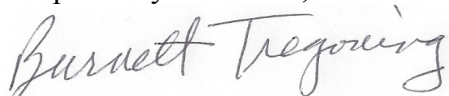
8. New Business:

a) Annual Form 700. HVSD directors handed completed forms to Bonner for forwarding to the County.

9. Director's Open Time: No comments.

10. Adjournment: There being no further business, President Leibof adjourned the meeting at 8:03 p.m. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., **TUESDAY, FEBRUARY 27, 2018**