

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of February 27, 2018
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President Al Leibof called the meeting to order at 7:30 p.m. Other Board members present were Secretary Burnett Tregoning, Chuck Oldenburg, Dixon Long and Scott Noble. Also present: District Manager Bonner Beuhler.

2. Visitors to the Meeting and Open Time for Public Expression: There were no visitors to today's meeting.

3. Minutes of the Meeting of January 23, 2018: It was M/S Dixon/Oldenburg that the minutes of the January 23, 2018 meeting be approved. Motion adopted 5-0.

4. Financial Report and List of Payments to be Approved: It was M/S Noble/Dixon that the warrant list for February 2018 be approved. Motion adopted 5-0.

5. Manager's Report:

a) Managers' Meeting: Subjects discussed included outreach ideas, common specs, private lateral replacement update and other subjects coming out of the Sewerage Agency of Southern Marin (SASM) meeting, including the abandonment of one of the ponds and the upcoming 8% rate increase.

b) CIWQS SSO Reporting: Bonner reported two more spills since our last meeting. The first occurred on January 29 from a private lateral clean out at 260 Evergreen Ave. Bonner reported that Roto Rooter rodded from RH 501.1 to MH 500.01 and the stoppage cleared. Spill volume was approximately 20 gallons. The second spill occurred on February 16 from MH 400.25 near 412 Laverne Ave. Spill volume was approximately 50 gallons. Bonner noted that this latter line is scheduled for replacement during the current CIP project.

c) Certificate of Compliance and Additional Lateral Issues: Certificates of Compliance were issued to 57 Montford Ave. and 3 Hart Lane. Notice on Non-Compliance issued to 320 Montford Ave. and 370 Ridgewood Ave. Bonner reported that he was still working with the owners of 301, 302, 303, 304, 305 and 307 Wickham Dr. about replacing laterals on a shared line to get everything brought up to District standards. He reported that a similar problem exists with multiple connections to a common line serving 329, 325, 319 and 317 Edgewood Ave. Bonner said he has had this latter common line televised and it looks serviceable. Other lateral issues: Bonner received a call from 40 Castle Rock about a backup. The line had been replaced in mid-2015 and there is some confusion about the extent of repairs, and whether or not it is a common line serving the uphill property. Bonner noted that the stoppage appeared to be caused by handi-wipes, something we do not recommend be flushed. He also reported having received a similar report of the same problem on a recently replaced line at 204 Hawthorne Ave.

d) Sewer Lateral and Support Trestle Behind 345 Montford Ave.: Bonner reported that he met at the site with insurance adjuster Alan Dialon. Alan will discuss the situation with colleagues and recommend a course of action.

e) **2018 CIP Program:** Bonner reported that Pacific Trenchless is planning to start the 2018 project in mid-March. Notices have been mailed to residents on Laverne, Reed and Ridgewood. Bonner noted that the contractor is waiting for the County “B” encroachment permit and that he may give them some related work that is not in the County right of way to get them started. President Leibof reported that he had been informed that the County will not repave Reed and Laverne this year after all.

6. Reports of Outside Meetings:

a) **SASM**— The board awarded a construction management contract for the first phase of the wastewater treatment plant rehabilitation to Nute Engineering. Work is expected to start in April. The board also adopted a Modified Equalization Basins Management Plan, which calls for the abandonment of the south basin.

b) **CSA-14**—Bonner attended in Burnett’s absence, outlining plans for the 2018 CIP.

7. Unfinished Business:

a) **Annual Form 700:** Late forms were submitted.

8. New Business:

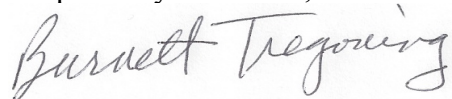
a) **Letter from County Regarding Annual Encroachment Terms and Conditions:**

The Department of Public Works apparently is concerned that contractors working for Sanitary Districts are not notifying them at least 24 hours prior to any activity on the County right of way. Bonner will contact the County to work out a satisfactory arrangement.

9. Director’s Open Time: It was mentioned that Supervisor Dennis Rodoni, accompanied by the Director of Public Works, will sponsor a meet and greet session at the HVCA community center, Friday, March 2, and that session might be an appropriate time to find out more details about the continuing delay about repaving of Reed St. and Laverne Ave.

10. Adjournment: There being no further business, President Leibof adjourned the meeting at 8:12 p.m. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., TUESDAY, MARCH 27, 2018