

**HOMESTEAD VALLEY SANITARY DISTRICT**  
Minutes of the Regular Board Meeting of January 24, 2017  
at the Homestead Valley Community Center,  
315 Montford Avenue, Mill Valley

**1. Call to Order:** President Al Leibof called the meeting to order at 7:30 p.m. Other Board members present were Secretary Burnett Tregoning and Chuck Oldenburg. Absent: Dixon Long. Also present: District Manager Bonner Beuhler.

**2. Visitors to the Meeting and Open Time for Public Expression:** There were no visitors from the public at this meeting.

**3. Minutes of the Meeting of December 20, 2016:** It was M/S Tregoning/Oldenburg that the minutes of the December 20, 2016 meeting be approved. Motion adopted 3-0.

**4. Financial Report and List of Payments to be Approved:** It was M/S Tregoning/Oldenburg that the warrant list for January 2017 be approved. Motion adopted 3-0.

**5. Manager's Report:**

**a) Managers' Meeting:** Cancelled.

**b) CIWQS SSO Reporting:** Bonner presented more details of the spill mentioned in the December 2016 minutes. It occurred at RK 400.13 across from 333 Laverne Avenue and was approximately 500 gallons.

**c) Certificates of Compliance:** A Certificate of Compliance was issued to 310 Cape Court. Notice of Non-Compliance was issued to 38 Loring Ave., a common lateral serving three homes.

**d) Annual Homestead Valley Community Association meeting:** Burnett Tregoning, Bonner Beuhler and Chuck Oldenburg attended the meeting, January 21<sup>st</sup> at the Homestead Valley Community Center. Burnett prepared a Sanitary District Fact Sheet, which was reproduced and made available to those attending the meeting along with several educational pamphlets obtained from the Sewer Agency of Southern Marin (SASM). Burnett continued tradition by starting his verbal report with a "sewer joke," and Bonner followed up his report with comments and answers to questions from the audience.

**e) 4 Laverne Ave.—Settlement Offer:** Bonner reported that the homeowner has accepted a proposed settlement for his claim for damages as the result of the oak tree that fell on our sewer easement on his property. The executed release was included in the board packet. The District will pay the homeowner \$5,000 and Sewer Connection will pull a new line to serve #4 and #6 Laverne, which they failed to reconnect when they were doing lateral work for #8 Laverne Ave.

**f) Manager's Vacation:** Bonner announced that he would be on vacation from February 17 through February 26. Johnny Tucker from Richardson Bay Sanitary District will handle district business while he is away, and he will get the February Board Packet out before he leaves.

**6. Reports of Outside Meetings:**

**a) SASM—Meeting Cancelled.**

**7. Unfinished Business:**

**a) LAFCO:** The Marin Local Agency Formation Commission (LAFCO) has issued a call for Special District nominations to serve on the commission. In the past, we have supported Lew Kiou, Almonte Sanitary District, for this position. No action taken by the Board.

**b) Fiscal Year 2016/2017 Capital Improvement Projects:** Bonner reported that he has revised this year's CIP to keep it under 4,000 feet and, hopefully, under \$450,000. He is awaiting a response from Pacific Trenchless. As noted last month, the County is planning to resurface Reed Street and Laverne Ave. in late spring or early summer. Director Oldenburg asked if there was a chance that we could include work on those streets in light of the County's decision to repave them. Bonner agreed to check with the contractor to see if this could be accomplished.

**c) Board Vacancy:** So far, no response to our advertising of the need for a new Board member. President Leibof has a neighbor who might be interested in serving. The Secretary was asked to follow up with a prospect that was mentioned at the HVCA Annual Meeting last month.

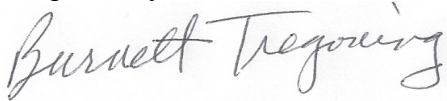
**8. New Business:**

**a) Statement of Economic Interest, Form 700:** Board members submitted completed copies to Bonner for forwarding.

**9. Director's Open Time:** Director Oldenburg inquired about how the SASM plant was handling the increased flows caused by rain. Bonner noted that the plant has gotten much better at handling these increased flows, and they have been doing well to date.

**10. Adjournment:** There being no further business, President Leibof adjourned the meeting at 8:04 PM. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD  
IN THE DOWNSTAIRS MEETING ROOM  
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,  
315 MONTFORD AVENUE, MILL VALLEY  
7:30 P.M., **TUESDAY, FEBRUARY 28, 2017**