

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of October 24, 2017
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President Al Leibof called the meeting to order at 7:30 p.m. Other Board members present were Secretary Burnett Tregoning, Dixon Long and Scott Noble. Also present: District Manager Bonner Beuhler. Absent: Chuck Oldenburg.

2. Visitors to the Meeting and Open Time for Public Expression: There were no visitors to today's meeting.

3. Minutes of the Meeting of September 26, 2017: It was M/S Long/Noble that the minutes of the September 26, 2017 meeting be approved. Motion adopted 4-0.

4. Financial Report and List of Payments to be Approved: It was M/S Noble/Long that the warrant list for October 2017 be approved. Motion adopted 4-0.

5. Manager's Report:

a) Managers' Meeting: Elisa Sarlatte, new Engineering Manager for the City of Mill Valley, attended. The managers discussed the upcoming SASM agenda, SASM'S FOG (Fats, Oils & Grease) program and the fact the SSRAP annual report that was soon due to be sent to the EPA.

b) CIWQS SSO Reporting: Bonner reported still no spills since June 28.

c) Certificates of Compliance: Certificates of Compliance issued to 660 Amaranth Blvd., and to 407, 405 and 357 Montford Ave. A Notice of Non-Compliance was issued to 121 Reed St. and to 306 Holly St.

d) Sewer Lateral and Support Trestle Behind 345 Montford Ave.: Bonner reported that recent work by the owner of 345 Montford Ave. and a neighbor have uncovered problems for the district's exposed sewer pipe and support trestle. Much of the vegetation that had obscured the pipe and its support structure has been removed, creating an attractive nuisance and possible use as a pedestrian bridge. Additionally, at one time large Eucalyptus tree trunks were placed behind the trestle placing a load on the trestle for which it was not designed. Bonner consulted with Nute Engineering, which has recommended a number of actions to fix the problem. Bonner is working with the homeowner to resolve the issues. Bonner also reported that a neighbor residing across the creek at 345 Laverne Ave. has planted a number of Redwood trees, three of which are too close to the district's pipe and will impact it as the trees grow. Bonner has instructed him to remove and relocate the trees that are on our easement.

e) Annual EPA Report: The EPA annual report has been mailed. A copy was sent to each board member for review.

f) Letter from Mill Valley Refuse: The District has received a letter from Jim Iavarone of Mill Valley Refuse who stated his concern regarding the cost of disposing recycled materials due to changes in China's willingness to accept this material from the U.S. Iavarone noted that new environmental policies in China, a major market for waste paper and plastics, are creating huge market uncertainties. We can expect to hear again soon from Mill Valley Refuse Service once the company has explored all of its options.

6. Reports of Outside Meetings:

a) *SASM*— President Leibof reported that the SASM board once again held a brief meeting. Work to upgrade the water treatment plant was discussed in an effort to decide what to remove before going out to bid again. Board members were invited to attend the ribbon cutting ceremonies at the new Alto Pump Station.

7. Unfinished Business:

a) **2017-2018 CIP:** Bonner reported that six bids had been received by the October 12 deadline. Bid results were included in this month's board packet. The lowest bid was from Pacific Trenchless, Inc. Based on the review by and the recommendation of Nute Engineering, Bonner recommended that the contract be awarded to Pacific Trenchless, and that he be authorized to execute the contract and proceed with the work outlined in the bid as well as any additional work and change orders up to a limit of \$1,000,000. It was M/S Noble/Dixon to award the contract to Pacific Trenchless and authorize Bonner to execute the contract with costs not to exceed \$1,000,000. Motion adopted 4-0.

b) **320 Molino Ave. Request for Reimbursement:** The mystery of whose lateral goes into what sanitary district has not yet been solved. A root ball in the Mill Valley system has temporarily stumped Bonner in his effort to make a determination. More to come next month.

8. New Business:

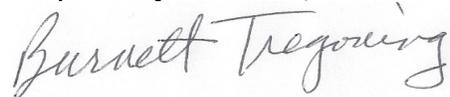
a) **Resolution No. 2017-03**—A Resolution Determining the Appropriation of Tax Proceeds for the Fiscal Year Ending June 30, 2017. It was M/S Tregoning/Long that Resolution No. 2017-03 be adopted. Motion adopted 4-0.

b) **Fiscal Year 2016/17 Audit:** After discussion, it was M/S Tregoning/Long that the Audit as presented be approved and accepted.

9. Director's Open Time: President Leibof said he was pleased with the way the bids came in for the CIP work.

10. Adjournment: There being no further business, President Leibof adjourned the meeting at 8:34 p.m. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., **TUESDAY, NOVEMBER 28, 2017**