

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of July 25, 2017
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President Al Leibof called the meeting to order at 7:30 p.m. Other Board members present were Secretary Burnett Tregoning and Dixon Long. Also present: District Manager Bonner Beuhler. Absent: Chuck Oldenburg and Scott Noble.

2. Visitors to the Meeting and Open Time for Public Expression: There were no visitors to today's meeting.

3. Minutes of the Meeting of June 27, 2017: It was M/S Long/Leibof that the minutes of the June 27, 2017 meeting be approved. Motion adopted 3-0.

4. Financial Report and List of Payments to be Approved: It was M/S Tregoning/Leibof that the warrant list for July 2017 be approved. Motion adopted 3-0.

5. Manager's Report:

a) Managers' Meeting: Cancelled.

b) CIWQS SSO Reporting: Bonner reported one spill on June 28 from RH 500.35 located near 519 Montford Ave. He and Roto Rooter were notified of the spill at 7:20 p.m. Bonner reported that Roto Rooter responded at 7:35 p.m. and that the spill was stopped at 7:45. About 150 gallons were reported as spilled, with about 125 gallons making it to Reed Creek. He reported that it appears that a root ball lodged in the bend of the pipe as it makes its way across the creek since all of the line upstream has been replaced.

c) Certificates of Compliance: Certificate of Compliance issued to 1108 Western Ave. Lateral repair was accomplished at 935 Vernal Ave.

6. Reports of Outside Meetings:

a) SASM— Cancelled. Al Leibof noted that the special committee was continuing to explore ways to lower the higher than expected bids reported last month.

7. Unfinished Business:

a) 2016-2017 CIP: Bonner reported that Pacific Trenchless has not yet begun work on our CIP. He noted that the company has expressed some concern about doing the job without a formal bid. He is meeting with Nute Engineering to see what we can do to get the work underway.

8. New Business:

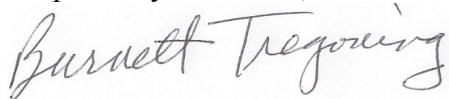
a) Fiscal 2017-2018 Sewer Service Charges: Bonner is finishing up paperwork to update property tax rolls. Deadline for submittal is August 9.

b) Annual Audit: Bonner reported that he has begun providing the accountant with requested information to complete the Fiscal Year 2016-2017 audit.

9. Director's Open Time: Director Dixon Long questioned the need for the large bank balance (\$1.3 million plus). It was explained that the balance would shrink dramatically once this year's CIP work was begun.

10. Adjournment: There being no further business, President Leibof adjourned the meeting at 7:51 p.m. Unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Burnett Tregoning".

Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., **TUESDAY, AUGUST 22, 2017**