

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of September 27, 2016
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President Jim Cronin called the meeting to order at 7:30 p.m. Other Board members present were Secretary Burnett Tregoning, Dixon Long, Al Leibof and Chuck Oldenburg. Also present: District Manager Bonner Beuhler.

2. Visitors to the Meeting and Open Time for Public Expression: There were no visitors from the public at this meeting.

3. Minutes of the Meeting of August 23, 2016, and the Special Meeting of September 2, 2016: It was M/S Long/Leibof that the minutes of both meetings be approved. Motion adopted 5-0.

4. Financial Report and List of Payments to be Approved: Bonner noted that the County was still in the process of switching accounting systems. It was M/S Long/Oldenburg that the warrant list for September 2016 be approved. Motion adopted 5-0.

5. Manager's Report:

a) Managers' Meeting: Cancelled.

b) CIWQS SSO Reporting: No spills since last meeting.

c) Certificates of Compliance: A certificates of compliance have been issued to 206 Hawthorne Ave and 4 Loring Ave. Notice on non-compliance issued to 938 Greenhill Rd., 330 Ridgewood Ave., 212 Hawthorne Ave. and 8 Laverne Ave. Bonner noted that the real estate agents seem to be doing a good job of alerting their customers to the fact that laterals must be inspected and OK'd prior to any sale.

d) EPA Annual Report: Bonner reported that he is working on the report, which is due by October 15.

e) Manager Vacation: Bonner noted that he is planning to take vacation time from October 6 through October 10. Arrangements have been made with Johnny Tucker of the Richardson Bay Sanitary District who will have the HVSD cell phone and will respond to district business while Bonner is gone.

f) County Auditor Software Conversion: Bonner is still waiting for the conversion from SAP to MUNIS to be completed so we can get our monthly financial reports from the County Auditor.

g) Additional District Business: Bonner reported that 322 Laverne Ave. has applied for a permit to reroute the lateral servicing an office/cottage to our sewer in Evergreen Lane. The building currently is being served by an exposed lateral traversing the creek. 420 Laverne Ave. has asked for an extension to televise their lateral until the construction of a new house. The owner of the house at 303 Melrose has applied for a permit to replace the lateral. The property was sold while not listed on MLS, so the sale was missed. However, Bonner explained, the lateral has been televised and the new owner will replace it.

6. Reports of Outside Meetings:

a) SASM—The board approved issuing the bonds to finance the plant upgrade. Bonner also noted that the SASM board discussed the sludge hauling contract, which has been handled by Novato

Disposal since 1983. This year, Novato Disposal and Mill Valley Refuse responded to the RFQ, and the board wants additional information before making a decision.

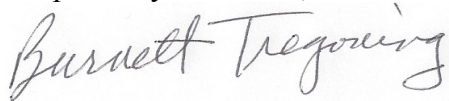
7. Unfinished Business: Bonner reported that the sewer lateral at 250 Evergreen is not leaking, but does need to be televised.

8. New Business: None.

9. Director's Open Time: No comments.

10. Adjournment: There being no further business, President Cronin adjourned the meeting at 7:58 PM. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., **TUESDAY, OCTOBER 25, 2016**