

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of October 25, 2016
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President Jim Cronin called the meeting to order at 7:32 p.m. Other Board members present were Secretary Burnett Tregoning, Dixon Long, Al Leibof and Chuck Oldenburg. Also present: District Manager Bonner Beuhler.

2. Visitors to the Meeting and Open Time for Public Expression: There were no visitors from the public at this meeting.

3. Minutes of the Meeting of September 27, 2016: It was M/S Leibof/Long that the minutes of the meeting be approved. Motion adopted 5-0.

4. Financial Report and List of Payments to be Approved: Bonner reported that the County has completed switching to the new MUNIS accounting system, and that he is now able to provide up to date financial reports. It was M/S Long/Leibof that the warrant list for October 2016 be approved. Motion adopted 5-0.

5. Manager's Report:

a) Managers' Meeting: Alto's new manager and the new engineer from the City of Mill Valley attended.

b) CIWQS SSO Reporting: No spills since last meeting.

c) Certificates of Compliance: Certificates of Compliance were issued to 8 Laverne Ave., 905 Centro Way and 303 Melrose Ave. Notice of Non-Compliance was issued to 303 Wickham Dr, which has a common 225 ft. lateral with two other downstream Wickham Dr. neighbors.

d) EPA Annual Report: Bonner reported that the report, a copy of which appeared in this month's Board packet, was transmitted to the EPA on October 15. Bonner noted that 45 percent of District pipes have been replaced to date. He also reported that cleaning will probably start in December.

e) County Auditor Software Conversion: As noted above, the conversion from SAP to MUNIS has been completed so now we can get our monthly financial reports from the County Auditor. Bonner noted that he expected to have a bit of a learning curve as the new system is implemented.

6. Reports of Outside Meetings:

a) SASM—Bonner reported that the SASM Board awarded the Sludge Hauling Contract to Novato Disposal. Jim Ivarone of Mill Valley Refuse was in attendance and graciously acknowledged the decision. The bond issue has gone to market with October 26, 2016 the date for opening the bids and November 9, 2016 the date to have all documents signed.

7. Unfinished Business: None.

8. New Business:

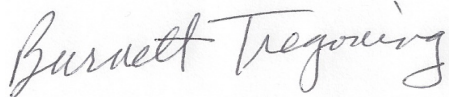
a) Draft Audit: The draft audit of the Homestead Valley Sanitary District financial statements for the fiscal year ending June 30, 2016, made by Terry E. Krieg, Certified Public Accountant, was

presented to the Board in this month's packet. M/S Oldenburg/Dixon that it be approved. Motion adopted 5-0.

9. Director's Open Time: No comments.

10. Adjournment: There being no further business, President Cronin adjourned the meeting at 7:47 PM. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., **TUESDAY, NOVEMBER 22, 2016**