

**HOMESTEAD VALLEY SANITARY DISTRICT**  
Minutes of the Regular Board Meeting of November 22, 2016  
at the Homestead Valley Community Center,  
315 Montford Avenue, Mill Valley

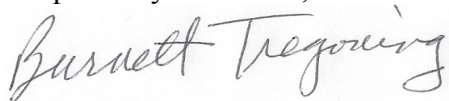
- 1. Call to Order:** President Jim Cronin called the meeting to order at 7:30 p.m. Other Board members present were Secretary Burnett Tregoning, Al Leibof and Chuck Oldenburg. Also present: District Manager Bonner Beuhler. Absent: Board member Dixon Long.
- 2. Visitors to the Meeting and Open Time for Public Expression:** There were no visitors from the public at this meeting.
- 3. Minutes of the Meeting of October 25, 2016:** It was M/S Leibof/Oldenburg that the minutes of the October 25, 2016 meeting be approved. Motion adopted 4-0.
- 4. Financial Report and List of Payments to be Approved:** Bonner reported that he is still working at getting used to the County's new MUNIS accounting system. It was M/S Leibof/Oldenburg that the warrant list for November 2016 be approved. Motion adopted 4-0.
- 5. Manager's Report:**
  - a) Managers' Meeting:** Cancelled.
  - b) CIWQS SSO Reporting:** Bonner reported that a spill of approximately 150 gallons occurred on November 11 across from 405 Montford Ave. A small amount made it to the storm drain.
  - c) Certificates of Compliance:** A Certificate of Compliance was issued to 212 Hawthorne Ave. Notice of Non-Compliance was issued to 38 Loring Ave., a common lateral serving three homes.
  - d) Final Fiscal Year 2015-2016 Audit:** The audit is complete and has been posted to the HVSD website. Board members can have a hard copy by requesting such from Bonner.
  - e) Annual Cleaning Program:** Bonner reported that Roto Rooter has begun cleaning the "green" section of the system, mostly lines north of Reed Creek/Montford Ave. The cleaning will encompass approximately one-third of the district plus "hot spot" line segments.
- 6. Reports of Outside Meetings:**
  - a) SASM—**Bonner reported that the SASM Board awarded the construction contract to build a new Sutton Manor pump station, which handles sewage from Alto and the City of Mill Valley. The Board also authorized SASM staff to negotiate an amendment with Carollo Engineers to include design of odor control Alternative 4a in the Five-Year CIP Waste Water Treatment Plant Upgrade design.
- 7. Unfinished Business:** None.
- 8. New Business:**
  - a) Sphere of Influence Amendment:** Bonner reported that the Marin Local Agency Formation Commission (LAFCO) is considering adopting a sphere of influence amendment to encompass the proposed annexation of 455 Panoramic Highway. Bonner is concerned that the scope of the amendment is too narrow and would not include others who potentially would want to connect. Keene Simmonds, Marin LAFCO Executive Officer, stated that a more complete examination of the

issue would be part of LAFCO's required sphere of influence review to be conducted during 2017-2018. No action taken by the Board.

**9. Director's Open Time:** Jim Cronin announced that he will be moving to Novato on December 4 and will have to resign his position on the Board. After wishing him the best, the Board discussed changing the date of the December meeting, deciding to hold it on Tuesday, December 20 (the 3<sup>rd</sup> Tuesday), rather than during the week between Christmas and New Year's Day.

**10. Adjournment:** There being no further business, President Cronin adjourned the meeting at 7:52 PM. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD  
IN THE DOWNSTAIRS MEETING ROOM  
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,  
315 MONTFORD AVENUE, MILL VALLEY  
7:30 P.M., **TUESDAY, DECEMBER 20, 2016**