

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of June 28, 2016
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: Secretary Burnett Tregoning called the meeting to order at 7:34 p.m. Other Board members present were Al Leibof, Chuck Oldenburg and Dixon Long. Also present: District Manager Bonner Beuhler. Absent: President Jim Cronin, due to illness.

2. Visitors to the Meeting and Open Time for Public Expression: There were no visitors from the public at this meeting.

3. Minutes of the Meeting of May 24, 2016: It was M/S Oldenburg/Long that the minutes be approved. Motion adopted 4-0.

4. Financial Report and List of Payments to be Approved: It was M/S Long/Leibof that the warrant list for June 2016 be approved. Motion adopted 4-0.

5. Manager's Report:

a) Managers' Meeting: Discussed joint use facilities and construction currently underway along Miller Ave. in the City of Mill Valley.

b) CIWQS SSO Reporting: No spills since the last meeting.

c) Mill Valley Refuse Service: Bonner reported receiving a complaint about the mandatory use of the Green Can Service. He suggested the complainant attend a board meeting to discuss the issue.

d) Private Lateral Replacement: Certificate of Compliance issued to 911 Centro Way. Notice of Non Compliance issued to 523 and 538 Tamalpais Drive.

e) Issued Notice to Inspect Sewer Lateral: Bonner reported that he has sent a Notice to Inspect the sewer lateral at 250 Evergreen Ave. In his letter he stated that HVSD is requiring the owners to provide the district with a video inspection and written report so it can be determined that the lateral meets district standards. Bonner did point out that the County Health Department has been to the property twice, finding no evidence of any sort of problem on the surface.

f) CIP Program: Pacific Trenchless has completed this year's CIP program. Bonner has received and viewed videos, as built and billing, and recommends payment. Almost 5,000 ft. of old pipe (7% of the District) was replaced this year.

g) County Switching Accounting Systems: Bonner reported that the County is switching from SAP to MUNIS. They are changing the file format that we submit to pay our warrants. He noted that our test file posted successfully, so maybe the transition will be smooth.

6. Reports of Outside Meetings:

a) SASM—Bonner and Jim Cronin attended. The possibility of paying SASM board members for their attendance at additional meetings was discussed. Apparently there is enough interest on the part of SASM board members to explore the possibility further.

7. Unfinished Business:

a) Draft Budget for Fiscal 2016-2017: After review and discussion, it was M/S Leibof/Oldenburg that the draft budget for fiscal 2016-2017 be approved. Motion adopted 4-0.

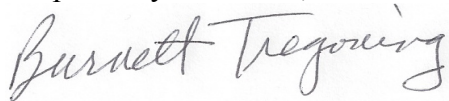
8. New Business:

a) **LAFCO—Annexation of 700 and 726 Sequoia Valley Road.** Bonner reported that LAFCO has moved forward with the annexation of 700 and 726 Sequoia Valley Road. He attended the June 9 LAFCO meeting when the item was on the agenda. Bonner reported that it looks as if the annexation will go through contingent on HVSD providing the required legal description of the annexation boundaries as well as a standard “hold harmless” agreement. Bonner noted that the two properties have not contested the annexation and that the district already provides them sewer service. It was M/S Dixon/Leibof that Bonner be authorized to sign the agreement on behalf of the district. Motion adopted 4-0.

9. Director’s Open Time: No comments at this time.

10. Adjournment: There being no further business, Secretary Tregoning adjourned the meeting at 8:13 PM. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., **TUESDAY, JULY 26, 2016**