

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of January 26, 2016
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President James Cronin called the meeting to order at 7:30 p.m. Other Board members present were Directors Dixon Long, Al Leibof, Chuck Oldenburg and Secretary Burnett Tregoning. Also present: District Manager Bonner Beuhler.

2. Administer Oath of Office to New Board Members: The Oath of Office was administered to new board member Dixon Long.

3. Visitors to the Meeting and Open Time for Public Expression: There were no visitors from the public.

4. Minutes of the Meeting of December 22, 2015: It was M/S Leibof/Long that the minutes be approved. Motion adopted 5-0.

5. Financial Report and List of Payments to be Approved: It was M/S Tregoning/Long that the warrant list for January 2016 be approved. Motion adopted 5-0.

6. Manager's Report:

a) Managers' Meeting: The managers discussed SASM responsibility for joint-use facilities, with respect to SASM taking over lines and the procedure to do so.

b) CIWQS SSO Reporting: Bonner reported four spills, with two occurring this week, since our last meeting. A small spill of about 25 gallons occurred on January 5 at 614 Douglas Drive. Another occurred January 15 at manhole 420.23 located in front of 370 N. Ferndale Ave. One of the most recent spills occurred on Montford Ave.

c) Annual Cleaning Program: Roto Rooter has started. Bonner noted that a surprising amount of rock/grit was discovered in the sewer on N. Ferndale Ave. It could not be determined where the rock entered the sewer. Roto Rooter flushed the line with the Vector.

d) Private Lateral Replacement: Laterals are scheduled to be replaced at 102 Homestead Blvd. and 918 Centro Way.

e) Two Private Lateral Problems: Bonner reported responding to two overflows by private laterals. One was at 104 Janes Street, which the owner fixed. The other was a lateral that had been broken by an uprooted tree at 364 N. Ferndale. This lateral also serves uphill neighbors, all of whom are now discussing its replacement.

f) Manager's Vacation: Bonner noted that he will be on vacation starting January 29, returning to work February 7. Johnny Tucker from Richardson Bay Sanitary District will be on call for HVSD while Bonner is away.

7. Reports of Outside Meetings:

a) SASM—Meeting was cancelled.

8. Unfinished Business:

a) FY 2014/2015 Final Audit and Upcoming FY 2015/2016 Audit: Chuck Oldenburg had questions regarding the audit, which were answered by former board member Einar Asbo.

b) LAFCO File No. 1331: Update Request for Agency Review and Comment, 357 Panoramic Highway (046-221-07): Bonner reported that this request is currently in limbo.

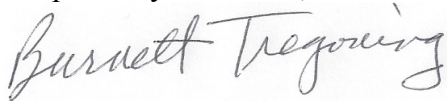
9. New Business:

a) Form 700 – Statement of Economic Interests: Bonner collected those completed and signed by board members, urging those who had not yet done so to get the completed form to him as soon as possible.

10. Director's Open Time: Last month Tregoning asked whether we should be electing our officers at the beginning of each year. According to recently retired board member Einar Asbo, officers are elected at the beginning of each calendar year.

11. Adjournment: There being no further business, President Cronin adjourned the meeting at 8:20 PM. Unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Burnett Tregoning".

Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., **TUESDAY, FEBRUARY 23, 2016**