

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of December 20, 2016
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: Secretary Burnett Tregoning called the meeting to order at 7:25 p.m. Other Board members present were Al Leibof, Dixon Long and Chuck Oldenburg. Also present: District Manager Bonner Beuhler.

2. Visitors to the Meeting and Open Time for Public Expression: There were no visitors from the public at this meeting.

3. Minutes of the Meeting of November 22, 2016: It was M/S Dixon/Oldenburg that the minutes of the November 22, 2016 meeting be approved. Motion adopted 4-0.

4. Financial Report and List of Payments to be Approved: It was M/S Dixon/Leibof that the warrant list for December 2016 be approved. Motion adopted 4-0.

5. Manager's Report:

a) Managers' Meeting: Bonner reported that the managers previewed the new SASM website (www.sasmwwtp.org).

b) CIWQS SSO Reporting: Bonner was prepared to report "no spills since last meeting" when one occurred last Saturday on Laverne Ave. The spill was less than 1,000 gallons and details will appear in next month's board packet.

c) Certificates of Compliance: A Certificate of Compliance was issued to 301 Rydal Ave.

d) Repair to Manhole 531.23: This manhole was shallow and small and had been subject to numerous stoppages when roots from private laterals were cut loose. A continuous pipe has been installed through the manhole.

e) Annual Homestead Valley Community Association meeting: The date for the meeting is Saturday, January 21. We have been asked to provide a 1-2 page handout to accompany a very brief 2-5-minute oral presentation. It was agreed that the secretary, working with Bonner, would create the handout, which is to be reviewed and approved by District directors prior to printing. All directors were urged to attend the meeting so that they could be introduced and have an opportunity to interact with residents.

f) 4 Laverne Ave.: Bonner reported that the homeowner is concerned about a drainage issue that he feels may have been related to the replacement of a private lateral serving 6 and 8 Laverne Ave., which ties into the District sewer located in 4 Laverne's back yard. Bonner is working with the contractor, Sewer Connection, to try to resolve the issue.

6. Reports of Outside Meetings:

a) SASM—Bonner reported that the construction contract with Carollo Engineers was amended and officers for 2017 were elected. No change in officers—President: Lou Kious, Almonte Sanitary District; Vice President: Jim Jacobs, Tamalpais Community Service District; Secretary: John McCauley, City of Mill Valley.

7. Unfinished Business:

a) Sphere of Influence Amendment: The Marin Local Agency Formation Commission (LAFCO) last month conditionally approved an amendment of the Homestead Valley Sanitary District's Sphere of Influence to include 455 and 357 Panoramic Highway.

8. New Business:

a) Call by Marin Local Agency Formation Commission (LAFCO) for Special District nominations to serve on the Commission. Deadline for submission is January 31, 2017. No action taken by the board.

b) County of Marin Road Rehabilitation: Reed St. from Laverne Ave. and Laverne from Montford to Homestead Blvd. are on the County's 2017 road rehabilitation list. Bonner has prepared a tentative list of clay sewers that the District may want to replace before the streets are placed in "moratorium" status. If everything was replaced it would total almost 6,000 feet of sewer, but Bonner noted that we may be able to cut out some of the off-road easements sewers that tie into the Laverne or Reed mains. Bonner will check with contractor regarding that possibility. No action taken.

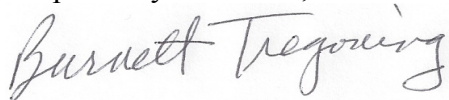
c) Board Vacancy: It has been confirmed that Jim Cronin has moved out of the district and can no longer serve as a Director. It was agreed that we would approach Keith Chapman, who previously ran for a position on the HVSD board, to see if he still has an interest in serving the remainder of Jim's 2017 term. Also, Bonner will place an ad in the Marin Independent Journal and an announcement of the opening will be made at the HVCA annual meeting. The Secretary was asked to post notices of the vacant position on the Homestead Valley bulletin boards.

d) Election of Officers for 2017: It was M/S Dixon/Oldenburg that Al Leibof serve as President and Burnett Tregoning continue to serve as Secretary of the Homestead Sanitary District for the calendar year 2017. Motion carried 4-0.

9. Director's Open Time: No comments this month.

10. Adjournment: There being no further business, Secretary Tregoning adjourned the meeting at 8:25 PM. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., **TUESDAY, JANUARY 24, 2017**