

**HOMESTEAD VALLEY SANITARY DISTRICT**  
Minutes of the Regular Board Meeting of March 22, 2016  
at the Homestead Valley Community Center,  
315 Montford Avenue, Mill Valley

**1. Call to Order:** President James Cronin called the meeting to order at 7:30 p.m. Other Board members present were Al Leibof, Chuck Oldenburg and Secretary Burnett Tregoning. Also present: District Manager Bonner Beuhler and Gary Robards of Nute Engineering. Absent: Director Dixon Long.

**2. Visitors to the Meeting and Open Time for Public Expression:** There were no visitors from the public at this meeting.

**3. Minutes of the Meeting of February 23, 2016:** It was M/S Leibof/Oldenburg that the minutes be approved. Motion adopted 4-0.

**4. Financial Report and List of Payments to be Approved:** It was M/S Leibof/Tregoning that the warrant list for March 2016 be approved. Motion adopted 4-0.

**5. Manager's Report:**

**a) Managers' Meeting:** No meeting this month.

**b) Sinkhole on Tamalpais Drive:** Bonner reported that Nute Engineering looked for construction drawings with the change order (done in 1997) and could not find any. Bonner also noted that he did find the district's copy but it did not have any information on any abandoned septic tank or cistern. It appears that the neighbors are moving ahead with repairs.

**c) CIWQS SSO Reporting:** Bonner reported one spill of approximately 120 gallons just north of Reed Street.

**d) Annual Cleaning Program:** Roto Rooter is pretty much done with the program for this year.

**e) Private Lateral Replacement:** Laterals were replaced at 652 Amaranth Blvd., 32 Midway Ave. and 364 Ridgewood Ave. Certificates of Compliance were issued to 118 Reed St. and 432 Laverne Ave. Notices of non-compliance were issued to 301 Rydal Ave., 671 Sequoia Valley Rd. and 917 Centro Way.

**f) CIP Program:** Bonner reported that Pacific Trenchless has started work on the Cape Court section of the project and will be moving to Molino Ave. and Janes St. He expects them to finish phase two of the project in about two weeks.

**6. Reports of Outside Meetings:**

**a) SASM—**Bonner reported that the SASM Board discussed a Financial Planning Study and approved a new rate schedule that has HVSD's assessment rising from \$305,282 (FY 2015-16) to \$798,103 in FY 2025-26. According to Bonner, even with these increased costs the district should be in good shape the next five years, and able to have a good CIP program.

**7. Unfinished Business:**

**a) LAFCO File No. 1331: Update Request for Agency Review and Comment, 455 Panoramic Highway:** Bonner reported that he and Gary Robards of Nute Engineering met with Dan Weissman (applicant) and Keene Simonds and Rachel of LAFCO to discuss the project. After

discussion by the HVSD board, it was M/S Tregoning/Leibof that Mr. Weissman and LAFCO should be informed that HVSD will provide sewer service to 455 Panoramic contingent on the following:

1. Final acceptance by the County of Marin of the ultimate subdivision plan submitted by Mr. Weissman and a commitment to build by the developer;
2. Ability of the developer to obtain easements over private property to construct said sewer, and the ability of HVSD to utilize its rights in existing road right of ways;
3. The sewer is to be built to HVSD specs and ultimately accepted by the district;
4. The possibility of assessing a surcharge on the annexed parcels dependent on the number that eventually apply for annexation to the district; and
5. Approval of the terms and conditions of any reimbursement agreement for connection to the new sewer if it is accepted by the district and becomes a public sewer. Motion adopted 4-0.

**b) Mill Valley Refuse Service Contract Renewal:** It was M/S Leibof/Oldenburg to approve the final agreement submitted by MVRs, which becomes effective April 1, 2016. Motion adopted 4-0.

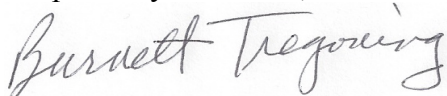
**8. New Business:**

**a) Marin County Civil Grand Jury Report on Web Transparency:** The Grand Jury report featured a local government Web transparency report card in which agencies were issued a letter grade based on how well their websites met Grand Jury criteria. HVSD received a D-minus. Bonner will work on the site in an effort to improve our score.

**9. Director's Open Time:** No comments.

**10. Adjournment:** There being no further business, President Cronin adjourned the meeting at 8:45 PM. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD  
IN THE DOWNSTAIRS MEETING ROOM  
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,  
315 MONTFORD AVENUE, MILL VALLEY  
7:30 P.M., TUESDAY, APRIL 26, 2016