

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of August 23, 2016
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President Jim Cronin called the meeting to order at 7:30 p.m. Other Board members present were Secretary Burnett Tregoning, Dixon Long, Al Leibof and Chuck Oldenburg. Also present: District Manager Bonner Beuhler.

2. Visitors to the Meeting and Open Time for Public Expression: There were no visitors from the public at this meeting.

3. Minutes of the Meeting of July 26, 2016: It was M/S Liebof/Long that the minutes be approved. Motion adopted 5-0.

4. Financial Report and List of Payments to be Approved: Bonner noted that, since the County was still in the process of switching accounting systems, he was unable to provide a trial balance. It was M/S Long/Oldenburg that the warrant list for August 2016 be approved. Motion adopted 5-0.

5. Manager's Report:

a) Managers' Meeting: Bonner reported that David Haiflich, a retired wastewater engineer, has been hired to manage the Almonte Sanitary District.

b) CIWQS SSO Reporting: No spills since last meeting.

c) Certificates of Compliance: A certificate of compliance has been issued to 230 LaVerne Ave. Notices of Non-Compliance were issued to 915 Centro Way, 42 Loring Ave. and 81 Montford Ave.

d) Sewer Service Charges: Bonner reported that the process to add HVSD sewer service charges to the tax rolls has been completed. A general discussion of the county report followed.

e) Fiscal 15/16 Audit: Bonner has almost completed gathering materials necessary for the audit.

6. Reports of Outside Meetings:

a) SASM—Bonner noted that the SASM board approved proceeding with the next phase of the plant rehabilitation project. They approved hard engineering for the project and the issuing \$30M in bonds. He also reported that the bond issuance process likely will require a special meeting of the HVSD board in early September to provide HVSD approval for the bonds.

7. Unfinished Business: Work is being done on the sewer lateral at 250 Evergreen. Bonner reported that the line will be televised after which he will come up with a suitable strategy for moving forward.

8. New Business:

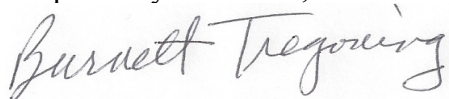
a) Resolution No. 2016-03: A Resolution Determining the Appropriation of Tax Proceeds for the Fiscal Year Ending June 30, 2016. This resolution determines the limit for appropriation of tax proceeds and is adopted annually. It was M/S Tregoning/Long that the resolution be adopted. Motion adopted 5-0.

b) Resolution No. 2016-4: A Resolution of the Homestead Valley Sanitary District Board of Directors Adopting a Conflict of Interest Code. The district is required to update its Conflict of Interest Code every two years. Bonner could not find a copy of the one previously adopted, so he prepared a new one, which simply confirms what we have been doing annually by filing Form 700s at the County Elections Office. M/S Tregoning/Long that the resolution be adopted. Motion adopted 5-0.

9. Director's Open Time: Jim Cronin noted that he had received a request from the organizers of the upcoming HVCA Music Festival for help in obtaining Porta Potties and trash receptacles for the event. Bonner will check with Mill Valley Refuse.

10. Adjournment: There being no further business, President Cronin adjourned the meeting at 8:09 PM. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., **TUESDAY, SEPTEMBER 27, 2016**