

**HOMESTEAD VALLEY SANITARY DISTRICT**  
Minutes of the Regular Board Meeting of November 16, 2015  
at the Homestead Valley Community Center,  
315 Montford Avenue, Mill Valley

**1. Call to Order:** President James Cronin called the meeting to order at 7:37 p.m. Other Board members present were Directors Scott Nobel and Einar Asbo. Directors absent: Allan Leibof and Secretary Burnett Tregoning. Also present: District Manager Bonner Beuhler and newly-elected Director, Chuck Oldenburg

**2. Visitors to the Meeting and Open Time for Public Expression:** The Board welcomed Chuck Oldenburg to the Board, his term will begin December 4, 2015.

**3. Minutes of the Meeting of October 22, 2015:** It was M/S Nobel/Asbo that the minutes be approved. Motion adopted 3-0.

**4. Financial Report and List of Payments to be Approved:** It was M/S Asbo/Nobel that the warrant list for November 2015 be approved. Motion adopted 3-0.

**5. Manager's Report:**

**a) Managers Meeting:** No meeting this month.

**b) CIWQS SSO Reporting:** No spills since last meeting (that's three months in a row!).

**c) Private Lateral Replacement:** A lateral has been replaced at 608 Douglas Dr., 22 Morning Sun and 912 N. Vernal. Non-compliance was issued to 113 Evergreen Ave.

**d) EPA Annual Report:** Bonner reported that it was transmitted to the EPA on October 15. A copy was included in this month's board packet.

**e) 2014-2015 Fiscal Year Audit:** Bonner reported that he was getting close to wrapping up the audit.

**f) HVSD Election:** Bonner included an article in this month's board packet from the Marin Independent Journal, which profiled the four candidates running for the three vacant board positions in next month's election.

**g) District Computer and Software:** Bonner has resigned his position as manager of the Almonte Sanitary District, and since our district has been sharing a computer, monitor and software he feels we should consider purchasing our own in the future. In the meantime, he will use his personal computer.

**h) 316 Laverne Ave:** Bonner reported the property owner had a backup into his downstairs and sub-basement area. The backup was apparently due to stoppage in the lateral, and it appears that the required sewer relief valve was not installed or was moved and buried. Bonner is requiring the installation of a new relief valve per district requirements.

**i) 455 Panoramic Highway:** See Item 7 Unfinished Business.

**6. Reports of Outside Meetings:**

**a) SASM—**Einar Asbo reported that SASM had interviewed two candidates for the design of the WWTP rehabilitation, a collaborative bid from Farmer/Nute Engineering and Carollo Engineers

**7. Unfinished Business:**

**a) FY 2015/16 CIP Projects**—Approve bid from Pacific Trenchless, Inc. for the upcoming CIP project: It was M/S Noble/Asbo to approve the motion to accept the bid. Motion adopted 3-0.

**b) 455 Panoramic Highway:** With Nute Engineering engineer Gary Robards participating, the Board discussed the proposed development by the owner of this property and its possible connection to the Homestead Valley Sanitary District. Nute Engineering has been retained by property owner Dan Weissman to analyze all potential paths for a sewer line from his property to HVSD.

According to Robards, an alternate route has been proposed that has the potential to allow 61 additional hookups to the District. District Manager Bonner Beuhler, who has been in touch with LAFCO, said that requiring 455 Panoramic to take the lead in the application process makes the most sense. Bonner noted that the District will be given the opportunity to accept the annexation request and to impose conditions on the project. The developer may wish to enter into a reimbursement agreement for future connections to the sewer. After discussion, consensus of the Board was to wait and see what kind of a plan Mr. Weismann would present for its consideration.

**8. New Business:**

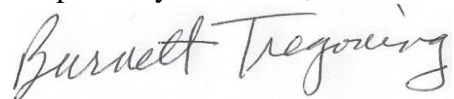
**a) AUTHORIZATION TO DISTRICT MANAGER TO EXECUTE AN EXTENSION OF THE FRANCHISE AGREEMENT WITH MILL VALLEY REFUSE UNTIL MARCH 31<sup>ST</sup>, 2016.** It was M/S Asbo/Noble to approve the motion. Motion adopted 3-0.

**b) Mill Valley Refuse Service:** Garbage contract expires December 2015. After discussion, it was agreed that Mill Valley Refuse was doing a good job and that the contract should be renewed.

**9. Director's Open Time:** Due to many time conflicts being faced by various Board members next month, it was agreed that the November meeting would be held on Monday, November 16.

**10. Adjournment:** There being no further business, President Cronin adjourned the meeting at 8:59 PM. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD  
IN THE DOWNSTAIRS MEETING ROOM  
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,  
315 MONTFORD AVENUE, MILL VALLEY  
7:30 P.M., **MONDAY, NOVEMBER 16, 2015**