

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of August 26, 2014
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President Einar Asbo called the meeting to order at 7:30 p.m. Other Board members present were Secretary Burnett Tregoning and Directors Jim Cronin and Scott Noble. Director Al Leibof joined the meeting at 8:26 p.m. Also present: District Manager Bonner Beuhler.

2. Visitors to the Meeting and Open Time for Public Expression: There were no public visitors to today's meeting.

3. Minutes of the Meeting of July 22, 2014: It was M/S Noble/Cronin, that the minutes be approved. Motion adopted 4-0.

4. Financial Report and List of Payments to be Approved: It was M/S Noble/Tregoning that the financial report be accepted and the list of payments be approved. Motion adopted 4-0.

5. Manager's Report:

a) Managers Meeting. Discussed strategy for flow monitoring and flow model update, flow based assessments for SASM members. The managers are concerned that efforts to measure and model flow from member agencies be accurate and equitable. A review of the flow monitoring raw data from August 2009 and September 2010 suggests potential problems in measuring and allocating flows accurately.

b) CIWQS SSO Reporting. Bonner reported no spills in July.

c) Zero Waste Grant. The grant has been awarded—awaiting the check. Bonner will coordinate with Almonte Sanitary District. Homestead Valley Sanitary District and Almonte Sanitary District were awarded \$3,500 each. Bonner is working with Loretta Figueroa of Almonte SD.

d) Audit and Annual Sewer Service Charges. Bonner continues to work on the audit. Most information has been sent to the auditor. Annual sewer service charges have been sent to the assessor. Bonner's review of past charges discovered over 30 parcels that were not being charged. He reported that a few of these were unrecognized second units with others simply being homes that were not charged. Bonner added those parcels for which he could find no reason not to charge, but we may get some feedback from homes that are still on septic tanks.

6. Reports of Outside Meetings:

a) SASM—Einar Asbo reported that SASM held its Annual Retreat at the Mill Valley City Golf Clubhouse. Major topic was the Wastewater Treatment Plant Master Plan presented by Carollo Engineers, consultants based in Walnut Creek. Einar serves on the SASM committee working with the consultants.

According to the plan, near term (five year CIP) Rehabilitation and Replacement (R&R) projects include headworks improvement; replacing trickling filter media; upgrading various electrical gear; replacing standby generators; upgrading electrical switchgear; and a secondary clarifier upgrade project. Project cost (including fiscal year 2015 projects) is \$15.2 million. Long term R&R projects (25 year CIP) include replacing primary clarifiers, secondary clarifier mechanisms, influent pumps and digesters at a project cost of \$16.2 million.

The main conclusion of the consultant's report, Einar said, was that there is no need for a new plant. Current capacity is fine, and if we do a good job with I&I there will be plenty of headroom in the future. The plant's basic technology is fine; no need to change the design. The report comes down to a basic "fix what's broken or ready to break" and move on. Einar expressed his pleasure with the report, stating that its conclusions were very reasonable.

It was noted that SASM is still trying to deal with the leak in the force main near the frontage road on Highway 101. The water is clean but chlorinated; probably not good for the marsh.

7. Unfinished Business:

a) 2014-2015 Capital Improvement Projects (CIP) Status and Acceptance of Contractor Proposals. Manager Bonner Beuhler reported that replacement pipe size is getting larger as the contractor works his way down the system. Bonner presented two change order invoices from Pacific Trenchless. One was for the installation of approximately 260 lineal feet of new 10" HDPE polyethylene pipe (\$37,616.00), the other for the installation of new 8" HDPE pipe that will replace a 6" sewer main (\$41,230.00). M/S Noble/Leibof that the two orders be approved as well as future orders for work not to exceed \$45,000 up to a total of \$250,000. Motion carried 5-0.

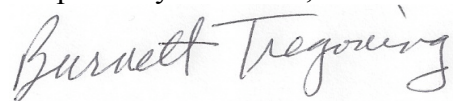
8. New Business:

a) Ordinance 2014-01: An Ordinance Regulating the Construction, Use and Maintenance of Private Sewer Laterals. The proposed new ordinance was discussed with questions arising about the cost and time required to make it effective. What fees need to be set? Bonner was asked to come up with a reasonable number. Action on the ordinance was delayed until the next meeting.

9. Director's Open Time: President Asbo noted that he would be out of town during the time of our next meeting. Secretary Tregoning will preside.

10. Adjournment: M/S Cronin/Tregoning that the meeting be adjourned at 8:59 p.m. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., TUESDAY, SEPTEMBER 23, 2014