

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of May 27, 2014
at the Homestead Valley Community Center,
315 Montford Avenue, Mill Valley

1. Call to Order: President Einar Asbo called the meeting to order at 7:30 p.m. Other Board members present were Secretary Burnett Tregoning and Directors Al Leibof, Scott Noble and Jim Cronin. Also present: Manager Bonner Beuhler.

2. Visitors to the Meeting and Open Time for Public Expression: There were no visitors.

3. Minutes of the Meeting of April 22, 2014: It was moved by Leibof, seconded by Jim Cronin, that the minutes be approved with one correction: Under **8. New Business**, the rate increase requested by Mill Valley Refuse is 2.58 percent, not 2.8 percent. Motion adopted 5-0.

4. Financial Report and List of Payments to be Approved: It was M/S Noble/Leibof that the financial report be accepted and the list of payments be approved. Motion adopted 5-0.

5. Manager's Report:

a) **Managers Meeting.** Bonner Beuhler reported that the managers discussed the WWTP requirement for I&I reporting and developing a flow-based rate structure for presentation to the SASM Board. They also discussed how and if we were going to proceed with flow monitoring in the upcoming winter. Bonner is working with SASM to review the previous flow monitoring data to see if it can be used to satisfy the RWQCB requirement.

b) **CIWQS SSO Reporting.** Bonner reported that there was one spill of about 650 gallons this month, caused by a root plugging the pipe.

c) **Hot Spot Cleaning Program.** Bonner reported Roto Rooter has completed the hot spot cleaning as well as the last of the normal cleaning program.

d) **SSGIS Computer System.** According to Bonner, this is a work in progress. He is working with our consultant, Rob Talavera, and the folks at Nute Engineering to get the PACP pipe ratings into a usable format.

e) **Stolte Grove Manhole.** Roto Rooter has lowered the manhole to its prior height.

f) **Meeting with Nute Engineering.** After auditing the past four years of Nute Engineering billings, Bonner met with Mark Wilson and Gary Robards to discuss concerns he had with the billing format, billing amounts and work product. Bonner believes the meeting provided the clarification he needs going forward.

6. Reports of Outside Meetings:

a. **SASM**—Einar Asbo reported that the SASM Sewer System Management Plan (SSMP) was a major subject for discussion, with the City of Mill Valley pushing to have SASM assume more responsibility for pipe connections on Miller Ave.

The proposed lateral ordinance is moving along slowly. They still haven't checked with Sausalito to determine how their ordinance performs. Einar pointed out that the ordinance, if and when adopted by SASM, will be a model and we will not be required to adopt it. However, he hopes that we will be able to endorse whatever SASM creates. He also noted that an ordinance that triggered inspections of laterals could prove difficult to administer.

7. Unfinished Business: Proposed Rate Increase by Mill Valley Refuse Service: Decision on the Mill Valley Refuse request for a 2.58% rate increase was delayed until June when it was expected that MVR Managing Partner Jim Iavarone could be present to answer questions.

8. New Business:

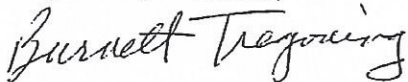
a) Sewer System Management Plan (SSMP) – 5 Year Revision: Bonner Beuhler presented an updated plan. During discussion, the board requested some minor changes. M/S Tregoning/Noble that the updated SSMP be adopted. Motion carried 5-0.

b) Draft Budget for Fiscal Year 2014-2015: Bonner Beuhler presented a financial spreadsheet showing 2013-2014 income and expenses along with projections for the upcoming year, which the board reviewed and discussed. Asbo noted that we most likely will need to increase our rates from the current \$575.00.

9. Director's Open Time: No comments, questions or statements at this time.

10. Adjournment: M/S Tregoning/Cronin that the meeting be adjourned at 8:53 p.m. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE DOWNSTAIRS MEETING ROOM
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,
315 MONTFORD AVENUE, MILL VALLEY
7:30 P.M., TUESDAY, JUNE 24, 2014