

**HOMESTEAD VALLEY SANITARY DISTRICT**  
Minutes of the Regular Board Meeting of April 22, 2014  
at the Homestead Valley Community Center,  
315 Montford Avenue, Mill Valley

**1. Call to Order:** President Einar Asbo called the meeting to order at 7:31 p.m. Other Board members present were Secretary Burnett Tregoning and Directors Al Leibof , Scott Noble and Jim Cronin. Also present: Manager Bonner Beuhler.

**1a. Oath of Office:** President Asbo administered the Oath of Office to new Board Member Jim Cronin.

**2. Visitors to the Meeting and Open Time for Public Expression:** There were no visitors.

**3. Minutes of the Meeting of March 25, 2014:** It was moved by Scott Noble, seconded by Jim Cronin, that the minutes be approved. Motion adopted 5-0.

**4. Financial Report and List of Payments to be Approved:** It was M/S Leibof/Cronin that the financial report be accepted and the list of payments be approved. Motion adopted 5-0.

**5. Manager's Report:**

**a) Annual EPA Report.** Bonner Beuhler reported that the annual EPA Report, containing information that was past due, was submitted on March 31, 2014.

**b) CIWQS SSO Reporting.** Bonner reported that there were two spills this month, both in sections of the collection system that were scheduled for cleaning.

**c) Roto Rooter Cleaning Program, Revised Hot Spot List.** Bonner has updated our Hot Spot program to clean lines that have not made it successfully through the 3-year cleaning cycle. He noted that Roto Rooter is almost done with cleaning this year's scheduled portion of the system.

**d) SSGIS Computer System.** Bonner has been working with a consultant to set up a mapping system database in the "Cloud." This will enable us to keep one database that can be accessed by Bonner, Nute, etc. to make sure that data is current on a single database. He believes it should provide greater security and protection from catastrophic failure. The service—through Box.com—will cost \$15 per month for three users and he will ask Almonte Sanitary District to share the cost.

**e) Sewer System Management Plan (SSMP).** Bonner reported that the plan needs to be readopted by the board. He is updating it and will present his update at the May 2014 meeting.

**f) Stolte Grove Manhole.** Height needs to be reduced, which the District will do and pay for.

**6. Reports of Outside Meetings:**

**a. SASM**—Einar Asbo reported that the Marin Board of Realtors has responded negatively to the proposed Lateral Ordinance—they are unhappy with any triggers that require inspection at time of sale. Sausalito's ordinance has triggers and they will be consulted. Einar noted that unless Mill Valley gets on board we can fix all of our laterals and it won't make a lot of difference.

Engineers have expressed concern about the outfall at Tiburon. If sea level rises, capacity will be compromised. The firm analyzing the plant, reports that most of it must be replaced in the future. Urgent work (to be done in the next 5 years) is expected to cost \$15,000,000; Non Urgent work

\$17,000,000. Einar noted that, based on \$30/40 million cost, our share of the cost of a bond would be \$250,000 annually and we are looking at an increased cost in our budget of \$300,000 per year. We need to think seriously about raising our rates starting next year.

**7. Unfinished Business:** Future Capital Improvement Projects (CIP). The district has \$250,000 to apply to new projects without dipping into reserves. Bonner will work with Nute Engineering to create a plan with the expectation that creek crossings will get priority.

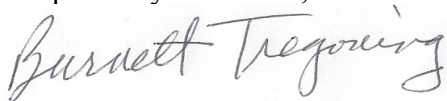
**8. New Business:**

**a) Proposed Rate Increase by Mill Valley Refuse Service:** The board has received a request for rate increase of 2.8 percent. Bonner will review the contract the firm has with HVSD and will closely check their figures. He noted that Almonte Sanitary District has received a request for an increase of 18%.

**9. Director's Open Time:** Director Jim Cronin inquired about the numbers presented in the Mill Valley Refuse request and just how they come up with them. Following a general discussion, it was noted that MVRS Managing Partner Jim Iavarone is expected to attend our May meeting, and that would be a good time to ask questions.

**10. Adjournment:** M/S Leibof/Cronin that the meeting be adjourned at 8:43 p.m. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD  
IN THE DOWNSTAIRS MEETING ROOM  
OF THE HOMESTEAD VALLEY COMMUNITY CENTER,  
315 MONTFORD AVENUE, MILL VALLEY  
7:30 P.M., TUESDAY, MAY 27, 2014