

HOMESTEAD VALLEY SANITARY DISTRICT
Minutes of the Regular Board Meeting of December 17, 2013
at the SASM Wastewater Treatment Plant,
450 Sycamore Ave., Mill Valley

1. Call to Order: President Einar Asbo called the meeting to order at 7:28 p.m. Other Board members present were Secretary Burnett Tregoning and Director Al Leibof. Absent: Directors Scott Noble and Bob Westbrook. Also present: Manager Tom Roberts; Bonner Beuhler, Manager of the Almonte Sanitary District; and Keene Simonds, new Executive Director of the Marin Local Agency Formation Commission (LAFCO), San Rafael.

2. Visitors to the Meeting and Open Time for Public Expression: Keene Simonds noted that the LAFCO board wants staff to get out into the county. He reported that a workshop including annual strategic planning sessions is scheduled for January 22, 2014 at the agency's offices in San Rafael. HVSD President Asbo, a former LAFCO board member, will participate.

3. Minutes of the Meeting of November 26, 2013: It was moved by Al Leibof, seconded by Burnett Tregoning, that the minutes be approved. Motion adopted 3-0.

4. Financial Report and List of Payments to be Approved: It was M/S Tregoning/Leibof that the financial report be accepted and the list of payments be approved. Motion adopted 3-0.

5. Manager's Report: Tom Roberts reported that Pacific Trenchless has moved on to work at Pebble Beach, but is expected to return to complete work in the district. The situation at the intersection of LaVerne and Montford Avenues and Tamalpais Drive must be monitored closely until the realignment can be done.

6. Reports of Outside Meetings:

a. SASM—Einar Asbo reported that there was still no proposed Lateral Ordinance, but it is expected that one will be introduced next month. The consultant picked to help plan for the future of the aging plant—Carolla Engineering—made a presentation. Einar noted that he and Jim Jacobs, SASM director representing the Tamalpais Community Services District (TCSD), have been appointed as an ad hoc committee to represent SASM at status meetings held with the consultants. The consultants' report is due in July. The ad hoc committee will meet again in February.

b. SASM District Managers—The District Managers meeting was cancelled. Tom Roberts also reported that SASM expected to have a lateral ordinance ready in January.

7. Unfinished Business:

a) Election of officers for 2014 and 2015—It was M/S Tregoning/Leibof that Einar Asbo serve as President and that Burnett Tregoning serve as Secretary. Motion adopted 3-0.

b) Realignment of Sewers at intersection of Montford and LaVerne Avenues. It was agreed that the situation should be closely monitored until the work can be done, perhaps by Pacific Trenchless who may be back in the area soon.

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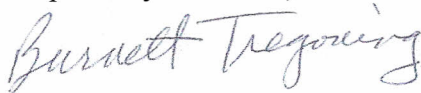
c) Closed Session: The board agreed to pay Bonner Buehler a salary of \$4,500 per month as a part time employee succeeding retiring District Manager Tom Roberts, effective March 1, 2014. It is expected that Bonner will handle Underground Service Alert (USA) alert calls for the district at a rate of \$70 each.

8. New Business: It was M/S Tregoning/Leibof to authorize approval of the Notice of Completion for work performed by Pacific Trenchless, Inc., under the district's 2013-2014 Capital Improvement Project. Motion approved 3-0.

9. Director's Open Time: Asbo reported that discussions with officials at the Almonte Sanitary District will continue.

10. Adjournment: M/S Leibof /Tregoning that the meeting be adjourned at 8:15 p.m. Unanimously approved.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD
IN THE BOARD ROOM OF THE
SASM WASTEWATER TREATMENT PLANT,
450 SYCAMORE AVENUE, MILL VALLEY
7:30 P.M., TUESDAY, JANUARY 28, 2013