

**HOMESTEAD VALLEY SANITARY DISTRICT**  
Minutes of the Regular Board Meeting of November 26, 2013  
at the SASM Wastewater Treatment Plant,  
450 Sycamore Ave., Mill Valley

**1. Call to Order:** President Einar Asbo called the meeting to order at 7:32 p.m. Other Board members present were Secretary Burnett Tregoning and Director Al Leibof. Absent: Directors Scott Noble and Bob Westbrook. Also present: Manager Tom Roberts; Bonner Beuhler, Manager of the Almonte Sanitary District; and Kevin Reilly, President of the Almonte Sanitary District.

**2. Visitors to the Meeting and Open Time for Public Expression:** There were no public visitors to the meeting, other than those noted above.

**3. Minutes of the Meeting of October 22, 2013:** It was moved by Al Leibof, seconded by Einar Asbo, that the minutes be approved. Motion adopted 3-0.

**4. Financial Report and List of Payments to be Approved:** Tom Roberts reported that Pacific Trenchless, which has completed work on the Capital Improvement Project, has not yet submitted a bill. It was M/S Tregoning/Leibof that the financial report be accepted and the list of payments be approved. Motion adopted 3-0.

**5. Manager's Report:** Tom Roberts reported that Nute Engineering has prepared a plan to replace the manhole at the junction of Laverne and Montford Avenues and Tamalpais Drive at an estimated cost of \$12,000. The work will include the replacement and reconnection of a lateral. Tom believes the estimate may be high and hopes to get a quote from Roto Rooter as well as Pacific Trenchless. The consensus of the board was that he should move ahead with the project.

Nute Engineering has proposed a new smoke test project covering the south end of the District. They estimate that the work can be done for under \$10,000. When complete this will put us close to covering the entire system. Pippin Cavagnaro of Nute noted that if the rains hold off, we might be able to get the testing completed in the next 45 days. If the rains get heavy, we can postpone the work until after the New Year. The board agreed that we should proceed.

Kevin Reilly reported on discussions he and Einar Asbo have had in the past regarding the possibility of Homestead Valley Sanitary District and Almonte Sanitary District working more closely together. He noted that the districts are structurally similar and, if Bonner Beuhler were to replace Tom, would become even more so. He thought the districts could become "mirror image" operations for years even without a political merger. Einar and Kevin were urged by the board to continue their discussions and to explore all the possibilities.

**6. Reports of Outside Meetings:**

**a. SASM**—Einar Asbo reported that two subjects dominated the most recent meeting—the need for a Lateral Ordinance and the selection of a consultant to help plan for the future of the aging plant. No progress was made on the ordinance. The firm of Carolla Engineering has been selected to help plan for the future of the plant. Einar noted that he has been selected to represent SASM at status meetings held with the consultants.

**b. SASM District Managers**—A Lateral Ordinance was the main subject of discussion. No final recommendation as of yet, even though Almonte Sanitary District has one and Tom Roberts has

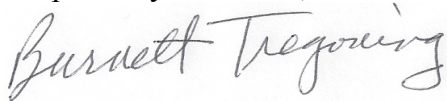
drawn up a proposed ordinance for Homestead. Einar stated that if nothing happens regarding the adoption of an ordinance in January, he plans to bring the subject up again at the SASM board.

**7. Unfinished Business:** Election of officers for 2014 and 2015 was tabled.

**8. New Business:** Although a closed session was on the agenda it was not called. Instead, a discussion ensued regarding discussions with Bonner Beuhler about the possibility of succeeding Tom Roberts as manager of the district. Bonner has expressed concern that spills in the district may have been underreported by mistake. Tom Roberts is working to assure correct reports. President Asbo and Bonner will continue their discussions.

**10. Adjournment:** M/S Leibof /Tregoning that the meeting be adjourned at 8:25 p.m. Unanimously approved. Please note that next month's meeting will be held on Tuesday, December 17<sup>th</sup>.

Respectfully submitted,



Burnett Tregoning, Secretary

THE NEXT REGULAR MEETING WILL BE HELD  
IN THE BOARD ROOM OF THE  
SASM WASTEWATER TREATMENT PLANT,  
450 SYCAMORE AVENUE, MILL VALLEY  
7:30 P.M., TUESDAY, DECEMBER 17TH, 2013