

HOMESTEAD VALLEY SANITARY DISTRICT

Minutes of the Regular Board Meeting of
May 28, 2013 at the SASM Wastewater Treatment Plant
450 Sycamore Ave, Mill Valley

1. **Call to Order:** Secretary Burnett Tregoning called the meeting to order at 7:35 p.m. Board Members present: Allan Leibof and Scott Noble. Also present: Manager Tom Roberts.
2. **Visitors to the Meeting and Open Time for Public Expression:** Jim Iavarone representing Mill Valley Refuse Service attended the meeting to explain his firm's requested rate increase. There was a general discussion of the services provided by MVRS, following which the Board decided to table the vote on the matter to the June meeting. Iavaraone then left the meeting.
3. **Minutes of the Meeting of April 23, 2013:**
M/S Leibof/Noble that the Minutes of 04/23/13 be approved as submitted; adopted 3-0.
4. **Financial Report and List of Expenses to be Paid:** Roberts outlined the District's financial status. The second installment of this year's taxes and assessments has been posted to the account. It is expected that a small carry-over will show up next month. After payment of this month's expenses there will remain a balance of \$742,397 in the account. The SASM bill for the second half of this year has been received in the amount of \$140,043, and coupled with the Rehab Contract to be awarded under Item 8 (a) below, there will remain a balance of about \$457,000 to carry the district thru the rest of the year.

Action taken: M/S Noble/Leibof that the financial statement be accepted and the list of payments be approved; adopted 3-0.

5. **Manager's Report:** Roberts had no additional matters to report beyond his written report.
6. **Reports on Outside Meetings:** Tregoning reported on the SASM meeting of 05/16. The Plant has been recognizes by the California Water Environment Association for its excellent Public Outreach Program. The SASM Board also discussed the planning outline for the annual review of the Mission Statement. It was decided that the workshop will be held in the Mill Valley Library on June 6. SASM Manager Mark Grushayev informed the Board that the State Water Resources Control Board has approved the transfer of money between the funds in the lateral rehab program.

Roberts reported that the SASM District Managers Meeting was largely devoted to Grushayev's request for additional information to be submitted to the State for the Plant's operating permit.

7. **Unfinished Business:** (a) Discuss Consolidation issues: There were no new matters to discuss. There was discussion of the recent vote, but no action was required nor was taken.
8. **New Business:**
(a) Award 2013 Sewer Rehabilitation Project: The Board discussed the bids received for the contract and after considering the merits of Pacific Trenchless, Inc., the low bidder,

Action taken: M/S Leibof/Noble that the contract be awarded to Pacific Trenchless, Inc. Adopted 3-0.

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8. (cont.)
- b) Consider Draft Budget for Fiscal 2013-14: Roberts reviewed the items in the budget and after discussion, the Board agreed to take action on its adoption in the meeting of June 25.
 - c) Consider Ordinance 2013-01, regulating construction, use and maintenance of laterals: The Board discussed the Ordinance, and tabled action to a later Meeting.
9. Director's Open Time: No additional matters were raised by the Board..
10. **Adjournment:** M/S Tregoning/Noble that the meeting be adjourned at 8:24:30 p.m.
Unanimously approved.

Respectably Submitted:



Tom Roberts, Manager

THE NEXT REGULAR MEETING WILL BE HELD
IN THE CONFERENCE ROOM OF THE
SASM WASTE WATER TREATMENT PLANT
450 SYCAMORE AVEUE, MILL VALLEY
AT 7:30 P.M., TUESDAY, JUNE 25, 2013